

MINUTES OF THE REGULAR MEETING OF THE
PUBLIC PARKING AUTHORITY OF PITTSBURGH
THURSDAY JANUARY 17, 2013

Having been duly advertised in accordance with the Sunshine Act No. 84 of 1986, a regular meeting of the Public Parking Authority of Pittsburgh was held on January 17, 2013 at 10:14 a.m., 232 Boulevard of the Allies, Pittsburgh, PA 15222-1616. The following Board members were present at the start of the meeting: Linda Judson, Gabe Mazefsky, Christopher D'Addario and Fauna Solomon. Present from staff were: David Onorato, Jo-Ann Williams, Anthony Boule, Judi Devito, Chris Holt, Wes Pollard and Patricia Konesky. Also present were Jacqui Lazo of Buchanan Ingersoll & Rooney, Bob Bauder of the Pittsburgh Tribune Review, Attorney Kenneth Perkins and Frederick Winkler, Architect.

MINUTES

Ms. Judson asked for approval of the minutes from the regular meeting held on December 20, 2012.

Upon motion by Mr. D'Addario and seconded by Ms. Solomon, the minutes were approved as follows: Ms. Solomon, yes; Mr. D'Addario, yes; Mr. Mazefsky, yes; Ms. Judson, yes.

PUBLIC COMMENT

Ms. Judson asked for public comments.

There were none.

EXECUTIVE DIRECTOR'S REPORT

Mr. Onorato stated that the reporting period represents the close of the 2012 Fiscal Year and the Authority anticipates revenues to be three percent above budget and expenses to be six percent lower than the budgeted amount. He said gross revenues were budgeted at \$38 million and actual revenues were \$39 million. Mr. Onorato said the garage and meter receipts represent approximately 96 percent of the revenues for the year, with garage receipts of \$29 million being approximately four percent over budget. He reported that meter receipts were budgeted at \$9.7 million with actual meter receipts for the year of \$9.6 million, or .7 percent under budget. He said expenses are approximated to be \$25 million for the fiscal year.

Mr. Onorato reported that the Parking Court is a separate budget and said that it budgeted gross revenues of \$10.5 million with actual revenues of \$9.5 million being nine percent below budget.

He said the installation of the new meters resulted in a decrease in tickets issued during the installation period, reporting that the city will receive approximately \$6.6 million of the parking court receipts, slightly less than the previous year's payment. Mr. Onorato added that the enforcement hours for street parking were just until 6:00 pm for the entire year, also contributed to the lower total of tickets issued. He said that 2011 included a number of months when enforcement hours were until 10:00 pm with the additional hours generating a significant ticket increase.

Mr. Onorato advised the Board that the extended hours of enforcement were rescinded by City Council at least until July of 2013, at which time it will review and decide on whether to keep the hours of enforcement ending at 6:00 p.m. or increase them until 10:00 p.m. Mr. Onorato advised that the Authority is ready to move forward should the enforcement period be extended.

Mr. Onorato updated the Board that all of the meters purchased in Phase 1 of the upgrade project have now been installed. He advised that there are 557 total meters fully operational, and reported that the Authority is working on a punch list for CALE to finalize the project.

Mr. Onorato advised the Board that the on-street meter rate increases that were approved by City Council and increased effective January 1, 2013 were all implemented. He advised the Board that this was the third year of a scheduled five year rate increase program.

Mr. Onorato updated the Board on the CMU parking pilot project, stating that CMU and Phipps Conservatory is in the process of drafting the Memorandum of Understanding and the Authority is just in a holding pattern until that process is finalized.

Mr. Onorato updated the Board that the 2012 Holiday Free Parking program, which ran from November 17, 2012 through December 22, 2012 processed 45,000 transactions representing a gross loss revenue amount of \$204,000.

Mr. Onorato advised that the Mon Wharf was closed today due to flooding, with the water projected to reach the location's flood stage of 18 feet.

Mr. Onorato advised the Board that the ParkPGH program has been expanded to all of the Authority's downtown garages which can now offer real-time confirmation of the availability of spaces.

Mr. Onorato advised that the quarterly reports are included in this month's Board Packet and asked if there were any questions regarding those or the normal monthly reports.

Ms. Judson asked if there were any questions or comments.

There were none.

RESOLUTIONS

RESOLUTION NO. 1 OF JANUARY 2013, "A RESOLUTION AUTHORIZING THE PUBLIC PARKING AUTHORITY OF PITTSBURGH'S BANK ACCOUNTS FOR THE 2013 CALENDAR YEAR, was read by Mr. D'Addario and considered by the Board.

Mr. Onorato advised that the Authority is seeking authorization to keep the same accounts and banks in place as the Authority used in the 2012.

Ms. Judson inquired as to why there were two separate accounts established for the Pittsburgh Parking Court.

Ms. Williams responded that one account is local in the Pittsburgh area and the other is established in a Milwaukee bank because the vendor, Citation Management prefers its lock boxes to be located in its home area. She advised that any monies received at the lock box or paid by phone are deposited into the Milwaukee account and then transferred to the local PNC account.

Ms. Judson asked if there were any questions or comments.

There were none.

Upon motion by Mr. D'Addario and seconded by Mr. Mazefsky, Resolution No. 1 of 2013 was approved as follows: Ms. Solomon, yes; Mr. D'Addario, yes; Mr. Mazefsky, yes; Ms. Judson, yes.

RESOLUTION NO. 2 OF JANUARY 2013, "A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO PURCHASE ADDITIONAL VEHICLES AND EQUIPMENT NECESSARY FOR ONGOING OPERATIONAL MAINTENANCE AT ITS GARAGE FACILITIES AND LOTS, was read by Mr. D'Addario and considered by the Board.

Mr. Onorato advised that the Authority currently contracts out the sweeping of our garages at considerable expense and said the practice currently involves four Authority garages. He advised that it would be more advantageous for the Authority to own the equipment and complete the work in-house, reporting that the cost of the sweeper, the scrubber and the transport vehicle required would not exceed \$120,000.

Ms Judson asked if the Authority has the staff in place to perform this task or if additional staff is needed.

Mr. Onorato advised that Mr. Speers has already been in touch with the Teamsters Union regarding an arrangement to have a select few Teamster members operate the equipment. Mr. Onorato said he feels that an amicable arrangement can be reached.

Ms. Judson asked if there were any questions or comments.

There were none.

Upon motion by Mr. Mazefsky and seconded by Mr. D'Addario, Resolution No. 2 of 2013 was approved as follows: Ms. Solomon, yes; Mr. D'Addario, yes; Mr. Mazefsky, yes; Ms. Judson, yes

RESOLUTION NO. 3 OF JANUARY 2013, "A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO SOLICIT BIDS FOR SODIUM CHLORIDE AND CALCIUM CHLORIDE TO ASSIST WITH SNOW REMOVAL AT AUTHORITY-OPERATED GARAGES AND SURFACE LOTS FOR THE WINTER SEASON, was read by Mr. D'Addario and considered by the Board.

Mr. Onorato advised that with the changing of the fiscal year, the timing of this purchase was a little off-schedule. He advised that the Authority is being proactive and said that we currently have enough supply on hand to get us through this winter season and into spring, but said staff would like to ensure that we have enough supply on hand for the part of the winter season that will now be in fiscal year 2013. Mr. Onorato noted that the Board had authorized previously, as in today's prior resolution, to purchase utility vehicles known as Mules that are used in the Authority's snow removal efforts. He said performing this task in-house eliminates calls to a snow removal contractor to clear snow from the Authority's garage roofs and sidewalks.

Ms. Judson asked if there were any questions or comments.

There were none.

Upon motion by Mr. Mazefsky and seconded by Ms. Solomon, Resolution No 3 of 2013 was approved as follows: Ms. Solomon, yes; Mr. D'Addario, yes; Mr. Mazefsky, yes; Ms. Judson, yes

Ms. Judson asked if there were any questions or comments.

There were none.

OLD/NEW BUSINESS

Ms. Judson asked if there were any questions or comments on old or new business.

Mr. Onorato stated that at the last meeting the Board requested clarification on whether the existing insurance committee could remain in place. Mr. Onorato advised that he is checking on this and will report back to the Board at next month's meeting.

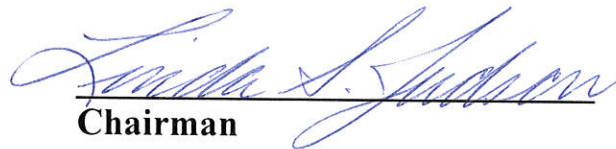
Ms. Judson asked if there were any additional questions or comments on old or new business.

There were none.

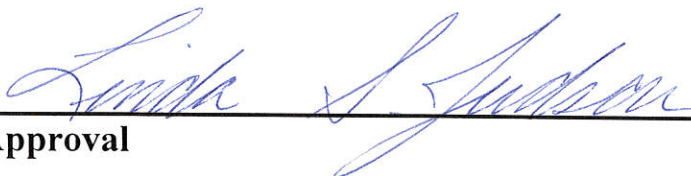
The next Board meeting is scheduled for Thursday, February 21, 2013 at 10:00 a.m.

Upon motion by Mr. Mazefsky and seconded by Ms. Solomon the meeting was adjourned at 10:39 a.m.

APPROVED TO CONTENT


Chairman

**ACCEPTED FOR FILING IN THE AUTHORITY'S BOOK OF
MINUTES**


Approval