

**MINUTES OF THE REGULAR MEETING OF THE
PUBLIC PARKING AUTHORITY OF PITTSBURGH
THURSDAY DECEMBER 21, 2023**

Having been duly advertised in accordance with the Sunshine Act No. 84 of 1986, a virtual meeting of the Public Parking Authority of Pittsburgh was held at 10:03 a.m. on December 21, 2023. The following Board members were present at the start of the meeting: Liz Fishback, Bob Wilson, Kim Lucas, Bobby Palmosina and Sean Luther. Present from staff were David Onorato, Chris Holt, Scott McNaugher, David Perry, Karla Howell, Jodi Hart, Kathryn Van Why and Patricia Konesky. Also present were Nathan Clark of Buchanan, Ingersoll & Rooney and Alison Keating.

Ms. Fishback welcomed Ms. Lucas back from parental leave and stated that it was nice to have a full board attendance.

MINUTES

Ms. Fishback asked for approval of the minutes from the November 16, 2023, meeting.

Upon motion by Mr. Wilson and seconded by Mr. Palmosina the minutes were approved as follows: Ms. Lucas, abstain; Mr. Wilson, yes; Mr. Palmosina, yes; Mr. Luther, yes; Ms. Fishback, yes.

PUBLIC COMMENT

Ms. Fishback asked if there were any public comments.

There were none.

EXECUTIVE DIRECTOR'S REPORT

Mr. Onorato advised that approximately 3000 boot eligibility notices were sent to advise patrons that their vehicle is boot eligible in hopes that they make arrangements for payment so that their vehicle is not towed.

Mr. Onorato advised that the pilot program using camera enforcement in the 18th and Carson Street Lot has begun and to date has been very successful. He advised that we have increased the tickets issued in that lot by seventy-five to eighty percent. He advised that we will be monitoring this program for the next six months and will be extending the pilot to several additional lots throughout the city.

Mr. Onorato stated that he would like to thank Mr. Wilson for his assistance in getting recognition for Richard Valorie, a project management laborer who was recognized by city Council for saving the life of a person at the Mon Wharf who had apparently overdosed and to whom Mr. Valorie administered Narcan. Mr. Onorato advised that the City proclamation named December 5, 2023 as Richard Valore day. Mr. Onorato thanked Mr. Valorie for his actions.

Mr. Onorato reminded the Board that as required, Board positions will be voted on at the January meeting.

Mr. Onorato discussed the Finance Reports, noted that through November 2023 revenues were \$3.8 million, up from last year's \$3.4 million and roughly \$700,000 off of our 2019 base year revenues. He advised that year-to-date revenues through November were \$43.6 million compared to the same timeframe last year's \$38 million and \$53 million in 2019. He advised that revenues are roughly \$10 million less than revenues prior to the covid pandemic. Mr. Onorato advised that the budget for 2023 is \$37.6 million year-to-date and revenues are currently \$43 million, approximately \$6 million higher than our budget. He advised that while we are moving in the right direction he does not believe that we will get back to pre-pandemic revenues but noted that with new additions such as the WiseSight pilot we will find new ways to increase revenues and performance.

Mr. Onorato discussed the Facilities Report, which he stated is showing the same increasing trend. He advised that Forbes-Semple garage revenues were down due to the construction but he noted that there is an increase in revenues since the completion of that project. He also noted that the Red Garage at the Grant Street Transportation Center remains closed and therefore affects the overall revenues. Mr. Onorato advised that year-to-date revenues are \$22 million compared to \$20 million last year, an increase of \$2 million but still down \$8 million from the 2019 pre-covid garage revenues.

Mr. Onorato discussed the Enforcement Report, noting that just over 17,500 tickets were issued with eighty-one percent coming from meters, residential permit parking and street cleaning violations combined. He advised that year-to-date tickets issued is down just 17,000 from last year and stated this is pretty significant as we are still down in the number of enforcement officers on staff and therefore is a testament to the good work the current staff is performing.

Mr. Onorato discussed the Meter Report, noting that meter revenues for November were \$1.3 million, down approximately \$69,000 from 2019. He did advise that the number of leases reduced by 69 and lot revenues are down approximately \$161,000 from our 2019 base year. He noted that this does include a slight rate increase that went into effect in July.

Ms. Fishback asked if the decline in lot leases were due to customers not returning to the 5-day a week setting.

Mr. Onorato responded that he knows that is the issue downtown but believes that it is the same issue in the neighborhood lots and also noted that is why there is an increase in transient numbers,

as people are paying daily as needed instead of purchasing a monthly lease.

Ms. Fishback asked if the new technology that we are looking at to be installed in the garages would work in the neighborhood lots as well.

Mr. Onorato responded that the five garages slated for revenue control equipment upgrades should begin installation within the next week or two and once upgraded will can look into expanding it into the neighborhood lots in the future.

Mr. Onorato discussed the Parking Court Report, which shows that revenues November to November are down, but overall year-to-date revenues are up.

Mr. Luther asked if having the automated enforcement in the lots is helping to free up manual enforcement hours.

Mr. Onorato responded that there are currently no officers assigned to those lots and that is the Intention of this pilot program and we can use the officers for other details throughout the city.

Ms. Lucas asked if Mr. Onorato could speak a little about the expansion use of this technology since their has been such a positive return on the existing program.

Mr. Onorato responded that we may need to issue an RFP once the pilot program timeframe is complete, noting that we would like to expand it to all of the South Side lots as well as determining which other lots would benefit most from this program. He advised that we are hoping to get ten to fifteen lots using this technology in 2024. He advised that we are also working with representatives from Buchanan, Ingersoll and Rooney and the State Legislator's office to discuss the possibility of approving ticket by mail for on-street with our goal being to use ticket-by-mail during street cleaning enforcement which would free up one officer from street cleaning duty and allowing them the opportunity to enforce somewhere else. He advised that we believe that the state statue or city ordinance will need to be amended in order to issue tickets-by-mail but advised that since we own our neighborhood lots we can Issue tickets-by-mail.

Ms. Lucas stated that she will work with the Authority on anything that they believe the City needs to provide that will enable expansion of the roadways.

Mr. Onorato responded that he appreciates her offer and will reach out if he needs any assistance.

RESOLUTION NO. 42 OF DECEMBER 2023, "A RESOLUTION ACKNOWLEDGING MR. CECIL BARRY FOR HIS 10 YEARS OF PROFESSIONAL AND EXEMPLARY SERVICE IN HIS EMPLOYMENT WITH THE PITTSBURGH PARKING AUTHORITY, was read by Ms. Fishback and considered by the Board.

Mr. Onorato advised that Mr. Barry has been with the Authority for 10 years and does a great job everyday in his position as a Parking Enforcement Officer. He advised he is a great ambassador for the Authority and he and his work ethic will be missed. Mr. Onorato wished Mr. Barry the best in his future endeavors during his retirement, stating he hopes Mr. Barry has a very enjoyable and active retirement.

Ms. Fishback thanked Mr. Barry on behalf of the entire Board.

Ms. Lucas thanked Mr. Barry for his years at the Authority and stated that he has seen many changes in the city and thanked him for sticking with the Authority.

Ms. Fishback asked if there were any questions or comments.

There were none.

Upon motion by Mr. Luther and seconded by Mr. Palmosina, Resolution No. 42 of 2023 was approved as follows: Ms. Lucas, yes; Mr. Wilson, yes; Mr. Palmosina, yes; Mr. Luther, yes; Ms. Fishback, yes.

RESOLUTION NO. 43 OF DECEMBER 2023, “A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO APPROVE FINAL PAYMENT TO GRAYBAR ELECTRIC FOR THE PURCHASE OF FOUR LEVEL II COMMERCIAL DUAL HOSE AND TWO DC FAST-CHARGING DUAL HOSE ELECTRIC VEHICLE CHARGING STATIONS, was read by Mr. Luther and considered by the Board.

Mr. Onorato advised that this DEP grant was originally received by the City of Pittsburgh and transferred to the Authority and we were able to secure two DC Fast Charges and four level II commercial dual hoses for the Sheridan Kirkwood Lot. He advised that these charging stations have been installed and are working to our satisfaction. He advised that the Authority was responsible for 25-percent up to \$327,000. He advised that there were four different vendors on this entire project and working with Duquesne Light we will submit invoices for reimbursement of up to 75-percent of the entire project costs.

Mr. Luther asked if these chargers were available to customers or are they for Authority’s use exclusively.

Mr. Onorato responded that they are for public use.

Ms. Fishback asked if we will be able to list a line item in the monthly reports for those paying and utilizing chargers.

Mr. Onorato responded that the patron is paying for parking and there is no additional charge for using the charging stations.

Ms. Fishback asked if there were any questions or comments.

There were none.

Upon motion by Mr. Luther and seconded by Mr. Palmosina, Resolution No. 43 of 2023 was approved as follows: Ms. Lucas, yes; Mr. Wilson, yes; Mr. Palmosina, yes; Mr. Luther, yes; Ms. Fishback, yes.

Mr. Onorato addressed the Board and asked them to look at the second paragraph of this resolution which states “all work directives, change orders and final payments adopted by the Board are submitted to the Board for approval” , He stated that he believes that the intent of this was for all change orders and final payments related to projects with change orders or where we have a retention policy in place and stated he does not believe the intent of this verbiage was to bring all final payments to the Board for approval. He stated that as an example, this resolution was the final payment for just one of the vendors on this project. He stated that he would like to make a change going forward, only final payments on projects that have change orders or a contract that has a retention amount in it be brought to the Board for approval. He stated that he will have the Authoirty’s legal representative check into whether or not a new resolution is required.

Mr. Clark stated that we are going to review the directive for work order changes and procedures which Mr. Onorato addressed and he will let the Board know if there is a need to make any changes.

RESOLUTION NO. 44 OF DECEMBER 2023, “A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO PURCHASE A NEW 2024 HEAVY-DUTY PICKUP TRUCK, SNOWPLOW, AND HOPPER SPREADER, FOR THE DEPARTMENT OF PROJECT MANAGEMENT MAINTENANCE FROM TRI-STAR CHEVROLET, was read by Ms. Lucas and considered by the Board.

Mr. Onorato advised that the Authority has a replacement policy and the 2012 Chevy Silverado in our fleet has just about 65,000 miles and is in poor condition and we are recommending that this vehicle be replaced in our fleet. He advised that the old vehicle will be sold at auction.

Ms. Fishback asked if there were any questions or comments.

There were none.

Upon motion by Ms. Fishback and seconded by Mr. Palmosina, Resolution No. 44 of 2023 was approved as follows: Ms. Lucas, yes; Mr. Wilson, yes; Mr. Palmosina, yes; Mr. Luther, yes; Ms. Fishback, yes.

RESOLUTION NO. 45 OF DECEMBER 2023, “A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO A 3-YEAR CONTRACT WITH SCHNEIDER DOWNS & CO., INC. FOR THE PURPOSE OF PCI DSS COMPLIANCE CERTIFICATION, was read by Mr. Wilson and considered by the Board.

Mr. Onorato stated that we are recommending a three-year contract in the amount of \$135,000, with year one’s cost being \$44,000, year two being \$45,000 and year three being \$46,000. He advised that this is required to maintain use of credit cards by our customers which is very critical to our operations with approximately 95-percent of revenue received via credit card. He advised that we can utilize the state contract for Schneider Downs & Co., so that we can maintain our credit card compliance.

Ms. Fishback asked if there were any questions or comments.

There were none.

Upon motion by Mr. Palmosina and seconded by Mr. Luther, Resolution No. 45 of 2023 was approved as follows: Ms. Lucas, yes; Mr. Wilson, yes; Mr. Palmosina, yes; Mr. Luther, yes; Ms. Fishback, yes.

OLD BUSINESS

Ms. Fishback asked if there was any old business.

Mr. Onorato thanked the Directors and all who contributed to last week’s Holiday Party which was very successful. He also thanked Ms. Lucas for taking time to attend the party and stated that hopefully the board members schedule will allow for their attendance at the 2024 party.

Ms. Lucas responded that it was a great party and stated it was great being able to talk with staff and enforcement officers in a fun setting and getting their feedback on some of the programs such as the Smart Loading zones and their positive experience with that.

Ms. Fishback thanked Mr. Onorato for including the Board and thanked Ms. Lucas for attending and apologized that more Board Members were unable to attend.

Ms. Fishback mentioned that she would like to have the January Board Meeting in-person and stated this can be discussed among Board Members in the upcoming weeks.

Ms. Fishback asked if there were any additional old business matters to discuss.

There was none.

NEW BUSINESS

Ms. Fishback asked if there were any new business matters to discuss.

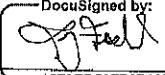
Mr. Onorato wished everyone a happy holiday.

Ms. Fishback wished everyone a happy holiday also.

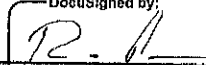
Mr. Palmosina also wished everyone a joyous holiday.

The meeting was adjourned at 10:33 a.m. with all the Board expressing their approval.

APPROVED TO CONTENT

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Chairman

ACCEPTED FOR FILING IN THE AUTHORITY'S BOOK OF MINUTES

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Approval