

**MINUTES OF THE REGULAR MEETING OF THE  
PUBLIC PARKING AUTHORITY OF PITTSBURGH  
THURSDAY, MARCH 18, 2021**

Having been duly advertised in accordance with the Sunshine Act No. 84 of 1986, a virtual meeting of the Public Parking Authority of Pittsburgh was held at 10:02 a.m. on March 18, 2021. The following Board members were present at the start of the meeting: Jeff Cohen, Matt Barron, Karina Rick, Bobby Wilson and Liz Fishback. Present from staff were David Onorato, Mark DiNatale, Jo-Ann Williams, Gwendolyn Bolden, Chris Holt, David Perry, Scott McNaugher, Tracy Sowinski and Pat Konesky. Also present were Jason Wrona of Buchanan, Ingersoll & Rooney; Bill Stewart of Strategic Communications; Elliott O'Brien and a person self-identified as Steve representing themselves.

**MINUTES**

Mr. Cohen asked for approval of the minutes from the February 18, 2021 meeting.

Upon motion by Ms. Ricks and seconded by Mr. Barron, the minutes were approved as follows: Mr. Barron, yes; Mr. Wilson, yes; Ms. Ricks, yes; Ms. Fishback, yes; Mr. Cohen, yes.

**PUBLIC COMMENT**

Mr. Cohen asked if there were any public comments.

There were none.

**EXECUTIVE DIRECTOR'S REPORT**

Mr. Cohen advised that the Authority held two virtual Executive Sessions since the last Board meeting to discuss confidential personnel and client-attorney matters. He advised that all Board Members participated in both sessions.

Mr. Onorato updated the Board that the Mon Wharf was closed due to flooding from March 1 to March 5th for the first time this year. He reported that with the assistance of the City's Public Works Department in cleaning all debris from the area the Wharf was able to reopen promptly and has been averaging between 80 and 100 parkers daily.

Mr. Onorato advised the Board that the Authority has been in discussions with the City regarding delaying its enforcement of the street cleaning program that normally begins on April 1<sup>st</sup>. He said due to the pandemic, enforcement will not begin as regularly scheduled in the past and may not occur at all this year. He noted that with a number of residents working from home there simply may not be enough parking spaces for vehicles to move from one side of the street to the other as required by posted parking limits.

Mr. Onorato advised the Board that our audit is continuing and we anticipate presenting it to the Board at its April Meeting. He noted that Duncan Solution, the management company that oversees Parking Court, has completed its S.O.C. Audit and submitted it to Maher Duessel.

Mr. Onorato advised the Board that we are communications with The Urban Tap, a restaurant located on the South Side, that has requested use of our 13<sup>th</sup> and East Carson Street Lot to install bicycle parking in the island within that lot. He said any addition of that type will not involve or effect any of the facility's vehicle parking spaces.

Mr. Onorato advised that the Authority is working with The University of Pittsburgh for the use of our lot in the Homewood area for the distribution of Covid-19 shots.

Mr. Onorato discussed the Finance Report, noting that 2021 February revenues were \$1.9 million, with garages totaling \$1.1 million and meters \$779,000, both representing a slight increase from January's revenue totals. He noted that looking back to 2020, before the pandemic, the January and February revenue totals were \$4.7 million each month. He advised that we did include the 2019 revenue totals in this report so that we have a baseline for comparison during non-pandemic timeframes.

Ms. Fishback thanked Mr. Onorato for keeping the 2019 numbers in the report for reference.

Mr. Onorato advised that we are seeing a slight increase in meter revenues and have reached about two-thirds of pre-pandemic revenue levels. He advised that we are currently at 58 percent of normal volume up from last month's 50 percent with approximately 60 percent of the transactions going through the phone app.

Mr. Onorato discussed the Facility Report, showing the garage revenue by facility with the Mon Wharf seeing the largest decline while Second Avenue had the smallest, 70 percent and 43 percent respectively. He said that system-wide facility revenues decreased 60 percent from year 2020 to 2021. He noted that while we are now seeing a slight increase in volume, our facility network's utilization rate is now just at 38 percent.

Mr. Onorato discussed the Parking Court Report, which indicates we are roughly over 50 percent of where we were last year, both in revenues and ticket issuance.

**RESOLUTION NO. 3 OF MARCH 2021, "A RESOLUTION  
AUTHORIZING THE EXECUTIVE DIRECTOR TO AWARD A THREE-  
YEAR CONTRACT WITH TWO ONE-YEAR OPTIONS FOR SHUTTLE**

**SERVICES PROVIDER AT THE SECOND AVENUE PARKING PLAZA TO PITTSBURGH TRANSPORTATION GROUP**, was read by Mr. Barron and considered by the Board.

Mr. Onorato advised that there were two bids submitted for this service and we are recommending awarding the contract to Pittsburgh Transportation Services in the amount of \$533,975.04 for a three-year period. He advised that Pittsburgh Transportation Service is the current vendor and its contract will be expiring shortly. He noted that the service level had been reduced in accordance with the pandemic-related decline in ridership and therefore the cost of the new contract is less than the previous one due to a reduced number of shuttles being required. He advised that the service previously ran three shuttles during peak hours but is currently running one shuttle all day long. He noted that we have been pleased with the firm's level of service and while they are not a certified WBE or MBE business they have committed in their proposal to use three different minority organizations in their operations, one for janitorial services, and two others for office supplies and advertising. He said the three will equate to annual sub-contractor expenditures of approximately \$120,000.

Mr. Cohen asked how many vehicles are currently parking at the Second Avenue Lot compared to the pre-pandemic total.

Mr. Onorato advised that several hundred cars are parking there today, while pre-pandemic totals averaged approximately 700 to 800 per day. He said the shuttle services is the facility's largest expense item and reducing its schedule would result in a decline in usage.

Mr. Onorato stated that prior to the pandemic the shuttle services costs were the largest expense item at this lot but it is a service that if eliminate would result in a significant loss.

Mr. Cohen asked if we were at approximately 25 percent utilization at this time and asked the average rate for parking there.

Mr. Onorato responded that 25 percent was a good utilization estimate and advised that the lot's \$10.00 daily rate includes the presence of the shuttle service.

Mr. Cohen asked if there were any questions or comments.

There were none.

Upon motion by Ms. Ricks and seconded by Mr. Cohen, Resolution No.3 of 2021 was approved as follows: Mr. Barron, yes; Mr. Wilson, yes; Ms. Ricks, yes; Ms. Fishback, yes; Mr. Cohen, yes.

**NEW BUSINESS**

Mr. Cohen commended the Authority's Finance Department for its work in the recent refinancing of the Authority's debt, admitting that it was an action he admits he was initially not in favor of.

Mr. Cohen asked if there were any new or old matters to discuss,

There were none.

The meeting was adjourned at 10:18 a.m. with all Board members in approval.

**APPROVED TO CONTENT**

  
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**Chairman**

**ACCEPTED FOR FILING IN THE AUTHORITY'S BOOK OF MINUTES**

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**Approval**

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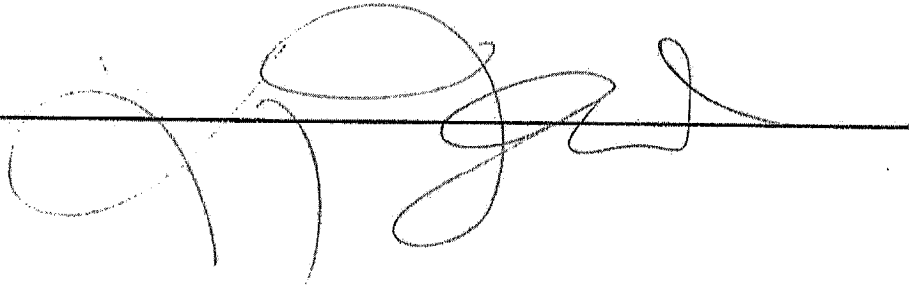
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**Approval**

A large, stylized handwritten signature in black ink, written over a horizontal line. The signature is highly cursive and loops, starting with a large 'C' and ending with a long horizontal stroke.